



ಕಾರ್ಮಿಕರ ರಾಷ್ಟ್ರವಿಮಾನ್ಯತೆ
(ಕಾರ್ಮಿಕ ಮತ್ತು ಉದ್ಯೋಗ ಸಚಿವಾಲಯ, ಭಾರತ ಸರ್ಕಾರ)
ಕರ್ಮಚಾರಿ ರಾಜ್ಯ ಬಿಮಾ ನಿಗಮ್ ಶ್ರಮಣ್ ರೋಗಗಾರ ಮಂತ್ರಾಲಯ, ಭಾರತ ಸರ್ಕಾರ
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



ಪ್ರಾದೇಶಿಕ ಕಛೇರಿ, ಕರ್ನಾಟಕ, ಸಂ.10, ಬಿನ್ನಿಫೀಲ್ಡ್, ಬೆಂಗಳೂರು - 560023
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ಕೇಂದ್ರೀಯ ಕಾರ್ಯಾಲಯ, ಕರ್ನಾಟಕ, ಸಂ.10 ಬಿನ್ನಿಫೀಲ್ಡ್, ಬೆಂಗಳೂರು - 560023
REGIONAL OFFICE, KARNATAKA, NO. 10 BINNYFIELDS,
BINNYPET, BENGALURU - 560023 Phone - 080-26742485,
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C-11012/9/2023-VIG

Date 15-05-2025

परिपत्र/CIRCULAR

विषय: सतर्कता मंजूरी की स्थिति प्रदान करने के संबंध में प्रणालीगत सुधार

Subject: Systemic Improvement regarding Grant of Vigilance Clearance status

In pursuance of ESIC Headquarters Circular No. C-14012/3/2025-VIG dated 25.03.2025, it is reiterated that all requisitioning Branches/Offices are required to enclose *local vigilance clearance* while forwarding requests to the Headquarters, in order to streamline the process and avoid inordinate delays.

Accordingly, it is reiterated that all requisitioning Branches/Offices shall henceforth ensure submission of the local vigilance clearance in the prescribed format while seeking final vigilance clearance from the Vigilance Branch of the Regional Office.

This instruction is to be treated as **mandatory** and must be complied with scrupulously to facilitate the timely processing of vigilance clearance cases.

यह क्षेत्रीय निदेशक के अनुमोदन से जारी किया गया है।

This issues with the approval of the Regional Director.

Encl: As above

मनीष गुप्ता/MANISH GUPTA

संयुक्त निदेशक (सतर्कता) JOINT DIRECTOR (VIGILANCE)

To:

1. All the Dean/Medical Superintendents of ESIC Hospitals, Karnataka.
2. All the Joint Director I/Cs of Sub Regional Offices under Regional Office (Karnataka) jurisdiction.
3. Administration/Medical Administration Branch/Finance & Accounts Branch, ESIC RO Bangalore, Karnataka
4. System Branch, ESI Corporation, RO Bengaluru with the request to upload on ESIC website.
5. PA to RD, ESIC RO Bengaluru.



क.रा.बी.नि.
E.S.I.C.

कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
**EMPLOYEES' STATE INSURANCE
CORPORATION**
(Ministry of Labour & Employment,
Govt. of India)



मुख्यालय/ Headquarters
पंचदीप भवन, सी.आई.जी. मार्ग, नई दिल्ली
**Panchdeep Bhawan, CIG Marg,
New Delhi- 110002**

No. C-14012/3/2025-VIG

Date: 25/03/2025

CIRCULAR

Subject: Systemic Improvement Regarding Grant of Vigilance Clearance Status

It has been observed that upon receipt of requests from requisitioning branch/office, the Vigilance Branch sends a request to the field unit concerned where the officer is posted for local vigilance clearance. This results in avoidable delays.

2. In order to streamline and expedite the process of grant of vigilance clearance status, it has been decided that the requisitioning branch/office should attach the local vigilance clearance while sending the request to this office so that delays are avoided.

This is issued with the approval of Director General.

(Sanjeev Yadav)
Joint Director (Vigilance)

To

1. PPS to DG / FC
2. All Divisional Heads, ESIC Headquarters
3. All Zonal Insurance Commissioners/Zonal Medical Commissioners
4. Insurance Commissioner, NTA, ESIC
5. All Deans/Medical Superintendents of ESIC Medical, Dental & Nursing Colleges/ ESICMHs and ESICHS
6. D (M) Delhi/D (M) Noida
7. All AC cum RDs/RDs /JDs of Regional Offices /Sub Regional Offices
8. Website Content Manager for uploading the same on the website
9. Rajbhasha Branch for translation
10. Guard File/Spare Copy

Email

Vigilance Branch, Headquarter

URGENT: Seeking vigilance clearance - reg.

From : SANJEEV YADAV <sanjeev.yadav@esic.nic.in>

Subject : URGENT: Seeking vigilance clearance - reg.

To : ms esic-list <ms.esic-list@lsmgr.nic.in>, rd esic-list <rd.esic-list@lsmgr.nic.in>, dean esic-list <dean.esic-list@lsmgr.nic.in>

Cc : Additional Commissioner Vigilance <ac-vig@esic.nic.in>, Medical Branch IV <med4-hq@esic.gov.in>, DPC CELL MEDICAL <dpc-medhq@esic.nic.in>, Estt I HQ <estt1-hq@esic.gov.in>, SHIVAM KUMAR SHIVAM KUMAR <shivamkumar.shivamkumar@esic.nic.in>, PRINCE DABAS <prince.dabas@esic.nic.in>, Vigilance Branch, Headquarter <vigilance-hq@esic.gov.in>

Thu, Dec 19, 2024 05:02 PM

📎 1 attachment

Sir/Madam

It is noticed that while seeking vigilance status/forwarding local vigilance status of officers/officials, Offices are sending their requests with many discrepancies leading to unnecessary back references and delays.
In order to avoid such delays, it is requested to adhere to following points while forwarding the requests:

- 1. The request should invariably be sent in the prescribed format attached herewith.
- 2. The Local vigilance status should be in the performa attached with all the columns properly filled. No column should be left blank. Specifically, Column 6, 8, 12 and 14 of the performa, should be answered in **"Yes or No"**. No dash (-) should be used, wherever no data/information is required. It should be filled as **NA (Not Applicable)**.
- 3. It may be ensured that details are based on Service records/Documents of the official/Officers Available.
- 4. The Name of the Officer signing the vigilance status with his seal affixed should be clearly visible.
- 5. The request for local vigilance should be sent through Proper Channel to the concerned Branch of Headquarters.
- 6. The completely filled and signed proforma should be sent in PDF format.

Further, the email forwarding the request to HQ, shall necessarily contain the following (the Email policy circulated by ESIC Hqrs. may kindly be referred in this matter) :

- a) Name of the sender
- b) his/her Designation
- c) Employee ID/
- d) Contact No.
- e) Specific Purpose of request

The request for seeking vigilance status should be sent well in advance.

सादर/Regards
(संजीव यादव) Emp Id. 165477
उप. निदेशक(सत.)
कर्मचारी राज्य बीमा निगम
पंचदीप भवन
कामरेड इंद्रजीत गुप्ता मार्ग (सी॰आइ॰जी॰मार्ग),
नई दिल्ली - 110 002.

Name of Office: _____

Sl. No.	Emp. ID	Name of the Official	Designation	Date of Appointment in ESIC	Details of disciplinary proceedings		Details of Penalty Order				Details of suspension		*Whether any criminal/civil proceedings are pending (Details of the criminal/civil case/FIR has been registered) (Yes/No)
					Whether any disciplinary proceedings are pending (yes/no)	If yes, then date of issue of chargesheet (DD/MM/YYYY)	Whether any penalty is imposed during last ten year or whether the official is undergoing any penalty (yes/no)	If yes, date of issue of penalty order (DD/MM/YYYY)	Date of chargesheet against which penalty order is issued (DD/MM/YYYY)	Details of penalty	Whether under suspension (yes/no)	If yes, date from which official is under suspension (DD/MM/YYYY)	
1	2	3	4	5	6	7	8	9	10	11	12	13	14

Note:

A- * In the case of criminal proceedings, the date on which the complaint or report of a Police Officer, of which the Magistrate takes cognizance is considered as the date from which criminal proceedings have been initiated against the official.

B- * In the case of civil proceedings, on the date the plaint is presented in the Court.

This issues with the Approval of _____(Competent Authority)

Name, Designation & Seal of
Signing Officer/Authority